

ARDS Photographic Enquiry Form

Anthony Dockerill – Trading name: ARDS Photographic
www.ARDSPhotographic.co.uk - 01268552309 - 07966829760

Organiser Name: _____

Organiser Contact Email & Phone: _____

Organiser Address: _____

Event Title: _____

Event Date: _____

Event Package Requested: _____

Event Coverage Time (Start/Finish): _____

Venue Name and Address: _____

Number of Expected Guests: _____

Dress Standard/Theme: _____

Other Notes you would like to add to your enquiry:
(Special requests, Themes etc)

Submitting this form DOES NOT confirm your booking. No enquiries are confirmed until a Confirmation Letter is emailed to you after your deposit has been received and cleared.

Deposit transfer details:

Name: A. Dockerill

TSB Bank

SC: 30-96-67

AC: 21568260

Please make cheques Payable to "A. Dockerill" and send to the address below:

ARDS Photographic Studio

Brightside, Eversley Road

Basildon, Essex, SS13 2DJ

On receipt and clearance of your deposit a Booking Confirmation will be sent to the email address above.

If you have any other questions please do not hesitate to contact us.

Many thanks

Anthony Dockerill

Photographer – Manager

ARDS Photographic

01268 552309 - 07966 829760

www.ARDSPhotographic.co.uk

WEDDING AND EVENT PHOTOGRAPHY SERVICES TERMS AND CONDITIONS

All sales are subject to these terms and conditions. ARDS Photographic reserves the right to change these terms and conditions without notice. It is mutually agreed that the Booking Form together with the following Terms and Conditions form the Wedding or Event Contract and that no variation or modification of this Contract shall be effective unless accepted by both parties in writing.

Meanings. "Photographer" means any partner of ARDS Photographic, his and/or her heirs, agents, employees, legal representatives and assigns, those for whom the Photographer is acting, and those acting with his and/or her authority and permission. "Client" means the Organiser or Bride and Groom.

The Product. The Photographer agrees to be in attendance on the Event/Wedding date on the Booking Form and to take photographs during the hours agreed. The photographer agrees that the Client will be provided with photographic services and products relevant to the Event/Wedding package they have chosen.

Sole Rights. The Photographer shall be the sole professional stills photographer at the venues specified on the booking form. Other persons may take photographs at the Event/Wedding, however any/all group shots set up by the Photographer are for the Photographer to photograph without distractions from guests or third parties. It is the Client's responsibility to inform all guests and third party vendors of this policy.

Booking Fee. A non-refundable booking fee of between 25 and 50% is required at the time of booking confirmation. Dates are reserved once the fee has cleared and a signed contract has been received. The booking fee is deductible from the total cost.

Payments. The full balance must be paid 30 days prior to the wedding day (or immediately if there are less than 30 days to go). Remaining balance payments for Other Events (Parties and other Events) must be paid in full on the day of the event. Extra products not included in the Event or Wedding Package (such as additional albums and guest reprints) must be made at the time of ordering.

Copyright. The Photographer has the absolute right to copyright and use of the photographs taken at the Event or Wedding and any other reproduction or adaptations thereof, in whole or in part, alone or in composite or altered form, or in conjunction with any wording or other photographs or drawings, for advertising, publicity, editorial or any other purpose including use on the Internet and World Wide Web or transmission by any other electronic means.

Model Release. The Client waive any right to inspect or approve the finished use of the photographs and the copyright of the photographs belongs to the Photographer as per the United Kingdom Copyright Act 1988. The Client releases and discharge the Photographer from any liability whatsoever, by reason of any distortion or alteration or use in composite or other form, whether intentional or not, which may occur in the making or use of the photographs.

License to Reprint & Redistribute. Where high resolution images on CD, DVD or USB are provided to the Client, the Client has absolute license and right to reprint those images and distribute them freely, so long as it is not for a commercial purpose. Where high resolution images on CD are not provided, the Photographer reserves the sole right of reproduction. Reprint or other reproduction, including those made in electronic form are expressly forbidden as per the United Kingdom Copyright Act 1988.

Disclaimer. The Photographer agrees that every effort will be made to provide high quality photographic services. In the unlikely event that the Photographer is unable to provide the Client with the agreed upon photography services and/or products because of illness, injury, death, fire, crime, mechanical breakdown, force majeure or any other cause, the Photographer's maximum liability shall be limited to a full refund of all monies paid.

Limitation of Liability. If the Photographer cannot perform this Contract in whole or in part due for any reason then the Photographer may return all monies paid by the Couple and shall have no further liability with respect to this Contract. The liability of the Client to the photographer shall not exceed the value of the agreed price on the booking form. Neither party shall be liable for indirect or consequential loss.

Cancellation. The Client may cancel this Contract at any time by writing to the photographer using a recorded delivery service. If the Contract is cancelled within 60 days of the Event or Wedding then it will be subject to a cancellation charge of 50% of the total price stated on the booking form. Booking (Deposits) fees are not refundable.

Colour Matching. It is not always possible to reproduce colours exactly as seen by the human eye. Whilst all effort will be made to reproduce colours accurately, the Photographer cannot guarantee exact colour matching.

Effective From. This Contract for Event and Wedding photography services becomes effective and binding from the date the Photographer receives a signed copy and a cleared booking fee from the Client.

I have read and fully understood the schedule and terms of this contract and realise that this contract becomes effective at time of booking Confirmation.